

Institute/unit
(stamp)



To the
Personnel Development and Planning Office
via in-house mail
mag@wu.ac.at

Development Measures

As part of his/her appraisal review and in consultation with his/her supervisor,
Mr./Ms. _____ agreed to complete the
following development measures:

Date

Signature of the employee

Date

Signature of the immediate supervisor

Please send your development measures by in-house mail or by email (mag@wu.ac.at) to the Personnel Development and Planning Office.